Guide for Authors

Authors should comply with the following guidelines for manuscript submission. Failure to adhere to these guidelines may result in the delay or rejection of reviewing or publication.

I. Academic journal publication policy and procedures

Manuscript preparation instructions are as follows.

A. Authorship and Contributorship
Manuscripts may be submitted after all authors have read the manuscript, approved its content, and agreed on submission to our journal.

B. Ethics
The Journal of Dental Rehabilitation and Applied Science requires manuscripts to follow the "Uniform Requirements" for Manuscripts Submitted to Biomedical Journals established by The International Committee of Medical Journal Editors (ICMJE). The full text is provided at the website http://www.icmje.org. Work on human beings that is submitted to Journal of Dental Rehabilitation and Applied Science should conform to the principles laid down in the Declaration of Helsinki: Recommendations guiding physicians in biomedical research involving human subjects, adopted by the 18th World Medical Assembly, Helsinki, Finland, June 1964, amended by the 29th World Medical Assembly, Tokyo, Japan, October 1975, the 35th World Medical Assembly, Venice, Italy, October 1983, and the 41st World Medical Assembly, Hong Kong, September 1989. The manuscript should contain a statement that the work has been approved by the appropriate ethics committees related to the institution(s) in which it was performed and that subjects gave informed consent to the work. Studies involving experiments with animals must state that their care was in accordance with institution guidelines. Patients' and volunteers' names, initials, and hospital numbers should not be used. The research ethics regulation of JDRAS in Korean is also found in a website (www.jdras.org).

C. Acknowledgements
All contributors who do not meet the criteria for authorship as defined above should be listed in an acknowledgements section. Examples of those who might be acknowledged include persons who provided purely technical help or writing assistance or a department chair who provided only general support. Authors should disclose whether they had any writing assistance and identify the entity that funded for this assistance.

D. Conflict of interest
At the end of the text, under a subheading "Conflict of interest statement," all authors must disclose any financial and personal relationships with other people or organizations that could inappropriately influence (bias) their work. Examples of potential conflicts of interest include employment, consultancies, stock ownership, honoraria, paid expert testimony, patent applications/registrations, and grants or other funding.

E. Role of the funding source
All sources of funding should be declared as an acknowledgement at the end of the text. Authors should declare the role of study sponsors, if any, in the study design; in the collection, analysis, and interpretation of data; in the writing of the manuscript; and in the decision to submit the manuscript for publication. If the study sponsors had no such involvement, the authors should so state.

F. Clinical trials
Reports of clinical trials submitted for publication in *Journal of Dental Rehabilitation and Appied Science* should include a completed Consolidated Standards of Reporting Trials (CONSORT) flowchart. Please refer to the CONSORT statement web site at http://www.consort-statement.org for more information has adopted the proposal from the International Committee of Medical Journal Editors (ICMJE), which requires, as a condition of consideration for publication of reports of clinical trials, registration in a public trials registry. Trials must register at or before the onset of patient enrolment. The clinical trial registration number should be included at the end of the abstract of the article. For this purpose, a clinical trial is defined as any research project that prospectively assigns human subjects to intervention or comparison groups to study.

G. Copyright
Acceptance of a copyright agreement will ensure the widest possible dissemination of an article. An e-mail (or letter) confirming receipt of the manuscript will be sent to the corresponding author, along with a Journal Publishing Agreement form. Upon acceptance of their article, the authors will be asked to sign the Journal Publishing Agreement (for more information on publishing and copyrights, see the Transfer of Copyright form). Papers are accepted on the understanding that no substantial part has been or will be published elsewhere, in whole or part, and that after papers have been accepted, they remain the copyright of the *Journal of Dental Rehabilitation and Appied Science*. If papers closely related to the submitted manuscript have been published or submitted for publication elsewhere, the author must state this in the cover letter.

II. Manuscript submission

Manuscripts may be written in Korean or English. English may be used for terms that are difficult to express in Korean, and if a term or passage is translated, English may be provided in its first instance to facilitate understanding. Corresponding authors must include their name, affiliation, address (including zip code), phone and fax number, and e-mail address. Manuscripts must be submitted through the online manuscript submission system at http://jdras.jams.or.kr.

Manuscripts shall be prepared with Microsoft Word; used fonts must be Times New Roman for English. Font size should be 10 point; line spacing shall be 1.5. All pages shall be continuously numbered. Manuscripts shall include a title page, text (original file including all figures and tables but not including author information), figure file (one compressed file), and table file (one compressed file). Manuscripts must be uploaded according to the following online paper submission system guide. Figures and tables shall have resolution equal to or greater than is stipulated by the rules for submission, and each shall be compressed (figure.zip or figure.rar/ table.zip or table.rar) and uploaded as one file.

Regarding manuscript length, original articles, review articles, and other manuscripts (e.g. case reports) shall be around 15, 9, and 7 pages, respectively. All uploaded manuscripts are submitted to at least three experts in the field for review; if a manuscript is too long, the editorial board may request the authors to revise it. The manuscript's organization may be adjusted by the editorial board depending on our journal's editing requirements. The number of figures and tables in the manuscript should be less than 10 (authors may exceed this number if their document is a case report; the editorial board's decision will be final).

Also, when submitting a manuscript, the author checklist must be downloaded from the academic society's website, filled out, and a scanned copy uploaded, according to the following online paper submission system instructions:

Author checklist website: (www.jdras.org)

Copyright transfer consent must be submitted to the editing executive director via email after publication is approved. Material may be seen in the online service homepage (www.jdras.org).

Online paper submission system instructions
Upon access of http://jdras.jams.or.kr and submission of a sign-up request, the editing executive director will grant approval within a short period of time, and membership will be granted. On submission, manuscript folders shall contain all required files. Each file's name should be formatted as [title page], [text], [figures], and [table].

Regarding author registration, all authors must be registered using the addition button. Coauthors, except the first coauthor, and corresponding authors, are not required to indicate an author type. If several figures and tables are present, each shall be compressed and included in one file.
Create four files, and upload them using [search] in the following menus.

① Title page : In [supplemental file], among the three submenus of the [supplemental file] menu, use [search].
② Text : Use [search] in the [original file] menu
③ Figure :
  1) If one figure is to be included: In [image file], among the three submenus of the [supplemental file] menu, use [search]
  2) If two or more figures are to be included: Compress and combine the figures into one file, and in [image file], among the three submenus of the [supplemental file] menu, use [search].
④ Table :
  1) If one table is to be included: In [table file], among the three submenus of the [supplemental file] menu, use [search]
  2) If two or more tables are to be included: Compress and combine the tables into one file, and in [table file], among the three submenus of the [supplemental file] menu, use [search].
⑤ Author's checklist : In [supplemental file], among the three submenus of the [supplemental file] menu, use [search].

A. Original article

Regarding the order of the manuscript, the title page, text, figure files (each figure shall be greater than 7.4 × 10 cm, 3 × 4 inch, 300 dpi), and table files shall be prepared separately, and the above online paper submission system instructions used to submit each.
The text file shall be written in the following order: 1) title of the paper, 2) Korean abstract and key words, 3) introduction, 4) materials and methods, 5) results, 6) discussion, 7) conclusion, 8) acknowledgements, 9) references, 10) English abstract and key words, 11) figures and figure legends, and 12) table titles and tables. The text file shall not include author information, and all figures, figure legends, table titles, and tables shall be included.

[1] Title page : The manuscript's title, as well as the authors' names, titles, affiliations and ORCIDs shall be accurately written in Korean and English on the manuscript's first page. It should have no more than six authors. All persons who have made a substantial contribution but are not eligible as authors are named in the acknowledgments. The corresponding author must provide his or her name, qualification, address, phone and fax number, and email address in Korean and English. In the clinical research, the IRB (Institutional Review Board) registration number and contact information of person in charge should be provided.

[2] Text

① Title of the paper : Write in Korean and English; do not include authors.

② Abstract and Key words : Write both a Korean and an English abstract and key words. The abstract shall be less than 600 characters in Korean, and less than 250 words in English. Korean and English abstracts' content shall be identical. The Korean abstract shall be written in the following order: objectives, materials and methods, results, conclusion, and key words. Key words shall be in bold. The English abstract shall be divided into four items: purpose, materials and methods, results, conclusion, and key words. Keywords shall be written in bold, and the abstract shall be organized into one paragraph.

Key words shall be provided at the bottom of the abstract. These should suit the manuscript's content, and be less than six of the words registered in MeSH (Medical Subject Headings, http://www.nlm.nih.gov/mesh/meshhome.html)

③ Introduction : The study's significance, background, hypothesis and objectives shall be specifically stated. The most closely related extant papers may be cited in connection with this requirement; citation should be necessary, and cited material should be academically acknowledged.

④ Materials and Methods : Common techniques and procedures should be replaced with references. Citations of products used shall include the products' name, manufacturer, and city and country of origin in parentheses in the first instance of citation.

⑤ Results : In order to facilitate reader understanding, results shall be clearly and logically presented using text, tables, and illustrations. Excessive repetition of tables or figures' contents should be avoided, and units and magnification rates shall be accurately marked.

⑥ Discussion : Discussion should not overlap the introduction or results, should allow accurate interpretation, and should describe the results' meanings and limitations. Speculation is permitted, but only when supported by the presented data.

⑦ Conclusion : Conclusions should be accurately and clearly summarized; future directions of research may be presented if necessary.

⑧ Acknowledgements : Research funding details shall include specific grants and other financial aids, supporting organizations, and a serial number. Those who contributed substantially to the research but who were not included as authors may be acknowledged.

⑨ References : The number of references shall not exceed 50; references shall only be listed in English. The reference list shall reflect references' order of appearance in the text, and shall be written in sequence in Arabic numerals. The order shall be as follows: all author names, document title, journal or book name, publication year, issue, and page range. Overlapping pages are omitted, for example: 141-149 (×), 141-9 (○)

< Examples >

Journal :

Sorenson JA, Engleman MJ, Torres TJ, Avera SP. Shear bond strength of composite resin to porcelain. Int J Prosthodont 1991;4:17-23.

E-journal :

Diracoglu D, Alptekin K, Cifter ED, Guclu B, Karan A, Aksoy C. Relationship between maximal bite force and tooth wear in bruxist and non-bruxist individuals. Arch Oral Biol 2011 doi:10.1016/j.archoralbio.2011.06.019. [Epub ahead of print]

Book :

Name of authors. Title. Issue. Publishing company's location; publishing company's name; publication year. Cited pages.

Hickey JC, Zarb GA, Blolender CL. Boucher's prosthodontic treatment for edentulous patients. 9th ed. St. Louis; CV Mosby; 1985. p. 312-23.

Chapter in a book :

Author of the cited chapter. Title of the cited chapter. In: Author of the book, editor(s). Title of the book. Publishing company's location; publishing company's name; publication year. Cited pages.

Meltzer PS, Kallioniemi A, Trent JM. Chromosome alterations in human solid tumors. In: Vogelstein B, Kinzler KW, editors. The genetic basis of human cancer. New York; McGraw-Hill; 2002. p. 93-113.

Abstract, supplement, special issue :

- Lofwall MR, Strain EC, Brooner RK, Kindbom KA, Bigelow GE. Characteristics of older methandone maintenance (MM) patients [abstract]. Drug Alcohol Depend 2002;66 Suppl 1:S105.
- Townsend JD, Nicholls JI. The effect of disinfectants on the accuracy of hydrocolloid impression materials. IADR Abstract No. 202. J Dent Res (special issue) 1988;67:13B.

Homepage :

author name. website title. Available from: website address (date accessed by the author of the manuscript).

International Ergonomics Association. Definition and domains of ergonomics. Available from: http://www.iea.cc/whats/index.html (updated 2013 Dec 5).

If three or more consecutive reference numbers are cited, only the first and last reference numbers shall be given, with "-" replacing intervening numbers.

Additionally, reference numbers in the text shall be written as superscript. For example, [1,2-7]

⑩ Figures : Figures and figure legends shall be presented in order in the text file. However, the size of figure files in the text may be smaller than that of figure files intended for uploads (each figure should be greater than 7.4 × 10 cm, 3 × 4 inch, 300 dpi)

⑪ Tables : Tables and table titles shall be presented in order in the text file. However, the size of table files in the text may be smaller than that of table files intended for

uploads (each table should be greater than 300 dpi/1 M byte)

B. Review article

Review articles present discussion focused on specific topics, which are generally requested by the editor-in-chief or editing executive director. Regarding the suitability of contents, authors should inquire to the editor-in-chief or editing executive director in advance. Review articles shall consist of: 1) title file, 2) text file, 3) figure file, and 4) table file; each file shall be written according to the format of an original article. The text file shall not include author information; the title of the review article (in Korean and English), a Korean abstract and key words, an English abstract and key words, and an introduction, discussion, conclusion, references, and tables and figures shall be included. Abstracts shall be less than 400 characters in Korean, and less than 150 words in English; the total length of the article shall be within nine pages. When uploading a manuscript, file formatting should follow the online paper submission system instructions, and the format of an original article.

C. Case report

Case reports shall consist of: 1) title file, 2) text file, 3) figure file, and 4) table file; each file shall be written according to the format of an original article. The text file should not include author information; the title of the case report (in Korean and English), a Korean abstract and key words, an English abstract and key words, and an introduction, case report, discussion, conclusion, references (less than 20), and tables and figures shall be included. Abstracts shall be less than 400 characters in Korean, and less than 150 words in English; the total length of the article shall be within seven pages. When uploading a manuscript, file formatting should follow the online paper submission system instructions, and the format of an original article.

D. Tables and Figures

Tables shall be numbered in the order of their citation in the text. The title, which briefly describes the table, shall be written as a clause or phrase. The table should be comprehensible by itself, and should not repeat the content.

Figures and photographs shall be presented with Arabic numbers (e.g. Fig. 1, 2) in the order of citation in the text. Figures and photographs should be described in sentences using only English.

File sizes shall follow resolutions greater than 300 dpi/1 M byte per figure or table. If more than one file is to be uploaded to the online paper submission system, figures and tables shall be compressed and combined into one file (figure.zip or figure.rar/ table.zip or table.rar).

E. Abbreviation

Use of abbreviations shall be minimal. Abbreviations shall not be used in the title. Abbreviations may be included in the abstract; however, a definition shall be supplied in the first instance of usage.

F. Revision/manuscript editing

All submitted manuscripts are submitted to three experts in the field for review. Reviewers assess publication suitability; after evaluation, and based on the reviewers' considerations, the editorial board decides whether manuscripts will be published. Authors will be notified of acceptance, re-evaluation after revision, or rejection of their manuscripts. After submission of the manuscript, the review process proceeds in the following order: receipt of manuscript, review, overall evaluation and revision requests, submission of revised manuscript, final overall evaluation, and final submission of manuscript. Underlined items shall be addressed by the submitter, and the entire process is conducted under the JAMS system.

G. Publication fee

Incurred editing and printing expenses are compensated by the academic society. However, when publishing in color, any additional costs shall be met by the authors. A supplemental issue is produced only at the authors' request, and incurs an additional expense.

III. Editorial Policy

All authors listed in manuscripts submitted to The Journal of Dental Rehabilitation and Applied Science are regarded to have agreed to the policy of The Journal of Dental Rehabilitation and Applied Science.

Manuscripts with contents identical to any that have been published, or that are being considered for publication in other journals, are not permitted to be published. The identity of reviewers will not be exposed under any circumstances. When adding authors, or if there is a need to change authors, all authors must agree, and all responsibility lies with the authors. Copyright of manuscripts that have been accepted for publication belongs permanently to the Korean Academy of Stomatognathic Function and Occlusion; accepted manuscripts cannot be published elsewhere without approval. Further information may be obtained by inquiry to the editing executive director of the Korean Academy of Stomatognathic Function and Occlusion, or by reference to the submission guidelines of the online service homepage (www.jdras.org).

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